

CERTIFIED INTERNAL AUDITOR (CIA)

We normally advise candidates who want to sit for CIA exams to first register for IIA Membership as there are discounts given to members in both the exam fees and materials for CIA.

IIA Tanzania Membership

To be IIA member you must fill the membership application form and submit it at our office together with your passport size photo, travelling passport (nonresidents), certified copy of your academic certificate [advanced diploma or degree or master's degree] and pay 135 US Dollars which is 125 US Dollars for Annual Membership subscription fee and 10 US Dollars for registration.

CIA Syllabus

A. CIA Part 1 Exam: Essentials of Internal Auditing

- i. Foundation of Internal Auditing (15%)
- ii. Independence and Objectivity (15%)
- iii. Proficiency and Due Professional Care (18%)
- iv. Quality Assurance and Improvement Program (7%)
- v. Governance, Risk Management and Control (35%)
- vi. Fraud Risks (10%)

B. CIA Part 2 Exam: Practice of Internal Auditing

- i. Managing the Internal Audit Activity (20%)
- ii. Planning the Engagement (20%)
- iii. Performing the Engagement (40%)
- iv. Communicating Engagement Results and Monitoring Progress (20%)

C. CIA Part 3 Exam: Business Knowledge for Internal Auditing

- i. Business Acumen (35%)
- ii. Information Security (25%)
- iii. Information Technology (20%)
- iv. Financial Management (20%)

Costs of the CIA Exams

ITEM	MEMBER	NON-MEMBER	STUDENT
Application Fee	US \$115	US \$230	US \$65
CIA Exam Part 1	US \$295	US \$425	US \$245
CIA Exam Part 2	US \$265	US \$395	US \$ 215
CIA Exam Part 3	US \$265	US \$395	US \$ 215

CIA Review Class

As way to prepare candidates we are offering CIA review classes in two ways;

- i. In-person participation (Physical participation)
- ii. Virtual participation (Online participation)

To know the schedules for these classes please visit our website <https://www.iiatanzania.or.tz/>

Costs for CIA Review Class

CATEGORY	PRICE
IIA Member (In-person)	590,000/=
Non-member (In-person)	708,000/=
IIA Member (Virtual)	236,000/=
Non-member (Virtual)	354,000/=

Note that all participation fees are VAT 18% inclusive

Materials for CIA

There are two materials for CIA Exam which are;

- i. **CIA Learning System**
- ii. **Gleim Materials**

For each part a candidate must study a specific book for that part, however for Part 1 Exam a candidate must also study the IPPF (International Professional Practice Framework).

For both materials, you will get a

- i. A book in hard copy and
- ii. Online access for practice questions.

MATERIALS COST		
ITEMS	PART	PRICE
CIA LEARNING SYSTEM	PART 1	1,109,000/=
	PART 2	1,109,000/=
	PART 3	1,109,000/=
INTERNATIONAL PROFESSIONAL PRACTICES FRAMEWORK (IPPF)	Mandatory for Part 1	100,000/=

Cost for Gleim books range from **Tshs 900,000 - 1,500,000/=**

Processes of Applying for CIA

1. A candidate must open a CCMS (Certification Candidate Management System) account. _

Exam Center s Location:

1. Unique Training Centre – Dar es Salaam

Ground Floor, Unique House, Plot No. 254
Aly Khan Road – Upanga
+255 22 215 31 22

2. CATS Tanzania Limited – Dar es Salaam

16th Floor, Rita Tower
Makunganya/Simu street
+255 222137915

NOTE

- † It is not a must that candidates do both CIA examination parts at once, they can do one at a time.

- † There is no limited time for a candidate to study for the CIA exam but it is required for a candidate to sit for the exam within 180 days' after making payment for the exam in the IIA Global.

- † To prioritize a candidate can start with buying books for studying then pay for the exam when ready to sit for it.

- † No specific date and time on when candidates should sit for the exam, candidates are free to set the exam appointment at their convenient date and time, however it is not advised to schedule CIA exams during weekends, public holidays or in December.

Contact Information

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